

REGISTRATION OF PARTICIPANTS AND REQUIREMENTS CONCERNING THE SUBMISSION OF CONFERENCE MATERIALS

The registration of participants will be made on completion and submission of the application form, according to Annex 1, no later than **September 15, 2018**.

Sending/submitting the materials for publication will be done no later than **October 1, 2018**.

The paper should be typed (MS Word, Times New Roman) and submitted on a CD-ROM, USB flash drive or sent via e-mail, as well as a printed copy signed by all the authors on the last page. The papers of the master students should also be signed by their research adviser (coordinator).

Layout of the article:

- title (in capital letters);
- author's surname and first name, scientific degree and academic title, workplace (institution) and position (to be written in full);
- summary/ abstract (in English or French): 5-8 lines, font-10 pt, 1,0 interval;
- text of the article: interval-1,5, font-14, margins: left-3,0; right-1,5; up, down- 2,5 (format A4-portrait);
- the article should be of up to 8 standard pages (14,000 signs without intervals)

References:

Figures, images and tables should be placed immediately after the reference made in the text, or on separate pages, indicating their placement in the text, if the author has no technical means. Images should be of good quality, JPEG standard.

Number of order and legend should be placed under the figure or image.

Tables should have numbers and title. It is not allowed the duplication of the material in the text, tables and figures.

References within the text should be between square brackets.

Bibliography should be written as follows:

- a) Journals and collections of articles: name(s) of the author(s), title of the article, title of the journal, accepted abbreviations, publication year, volume, number, first and last page;
- b) Books: name(s) of the author(s), complete title, publisher, editing place, publication year, number of pages.

Remarks:

- it is necessary to separate the summary from the text through some free lines;
- papers, which are not related to the topic, are not correspond to the layout or are submitted after the deadline will not be considered.
- conference proceedings will be handed to the participants during the registration on November 23, 2018.

Contacts: phones (+373 22) 73-71-14, mobile (373) 079917901;

e-mail: **conifapconferinta2018@gmail.com**

Ground address:

Academy of Public Administration, 100 Ialoveni street, Chisinau, Republic of Moldova, 2070-MD

Transport: minibus No. 190 taken from UNIC department store in Ismail str. intersection with Stefan cel Mare boulevard,

minibus No. 124 taken from I. Pelivan, str, Ion Creanga str, V. Belinski str., Mateevici str., Alexandri street (Telecentru or Durllesti);

bus No.11 taken from Tighina str, intersection with Stefan cel Mare boulevard. All of them run to the bus stop the **Academy of Public Administration**.